



Meeting commenced at 10:07 PM on August 17, 2022, with the following members present:

Chandra Beasley, Denise Wells, Pamela Brotherton-Sedano, Mark Field, Karen Frisella, Tascha Haut, Kathy Lozano, Kirsten Padgett.

Presiding: Karen Frisella

Board Members Absent: Mike Ball, Sheetal Shah, Daniel Wainwright, Jonathan Corr, Lashonda Griffin, Erin Weeden

Recording: Denise Wells

Board Meeting Topics:

1. Meeting called to order at 1:07 PM with approval of July 13 Minutes.
 - a. Did not have Quorum at commencement, more members began to attend.
2. **2022 Conference Recap:**
 - a. Financial: Pam reported we have not received the billing statement from Marriott. Stated that it does take a while. 1 or 2 sponsorships are still coming in.
 - Tascha had sent the reconciliation to Pam. Lashonda did the reconciliation.
 - Mark has seen the Marriott statement and is asking if BOD members who are able to submit lodging bill to employer to absorb costs.
 - This would help in the overall lodging expense to CSHRM. 9 BOD charged to Master Account, but reconciliation will reveal who paid for their own lodging.
 - Mark suggested Karen & Chandra to send out an email, Karen said she will do it.
 - b. Evaluations:
 - Karen: Mostly positive overall with lowest scores on food., Ergonomic chairs were suggested by one attendee.
 - Tascha: One presentation came across negatively based on a personal experience
 - Mark: Did we receive feedback from Marriott on orders for Catering? President's Reception, with much food left over? Maybe it was a wash with food replacements.
 - Pam: Marriott did an excellent job overall
 - Chandra: Will send completed evaluation to Marriott
 - c. MCLE:
 - Need to confirm with Dan on how many sign-ins at the conference.
 - Question was asked whether we should use sign-in sheets in the future.
 - Further discussion that it is up to the attendee to sign in.

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- Behind the website to have a repository of information. Chandra to contact Star Chapter for database purposes and IT for purpose of going paperless and streamlining organization.
- d. 2023 Pre-Planning
- Early registration for CSHRM Conference.
 - Labor Day is the cut-off
 - Confirmed that the Website is up, Chandra/Karen working on web notice and get it posted so members can sign-up.
 - Did we confirm March dates with Marriott, March 8, 9, 10, 2022?? Mark confirmed in contract
3. September BOD Meeting:
- a. ASHRM conflict date. Requested for persons to pay for materials in advance for ASHRM/CSHRM
 - b. Karen asked if we should send out Poll on Star Chapter to get consensus for CSHRM Prep.
4. Proposed to move next BOD meeting due ASHRM Conference..... Moved to Sept. 7th.
5. BOD Retreat:
- a. Format Question: Virtual
 - b. Scheduled for October 12th
6. Meeting Adjournment
- a. 1:59 PM